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Office Memorandum • UNITED STATES GOVERNMENT

TO : Advisor for Management

FROM : Chief, Classification and Wage Division

SUBJECT: Request for T/O Revision

DATE: 23 October 1951

Reference: Memorandum from the Executive Assistant Director, OCD,
to the Advisor for Management, dated 5 October 1951,
Subject: "Request for T/O Revision" (attached).

Paragraph two of the referenced memorandum requests
that certain changes be included in the next revision of the OCD
table of organization. Classification review has resulted in the
following:

(a) [] requested by OCD to be changed from
Intelligence Officer GS-5 to Intelligence Officer GS-9 in
the Biographic Register, Classification Branch, Editorial
Section, is pending audit by the Classification Division.

(b) Revision [] in Graphics
Register, Photograph Branch, from Clerk (typing) GS-4 to
Library Assistant GS-4 has been cancelled this date per
verbal approval of [] OCD.

JOB NO. [] BOX NO. [] FILE NO. [] DOC. NO. 25 NO CHANGE
IN CLASS/DECLASS/CLASS CHANGED TO: TS S C RET. JUST 22
NEXT REV DATE 1/1/52 BY DATE 12/1/51 REVIEWER [] TYPEDOC. 02
NO. PGS 2 CREATION DATE [] ORG COMP 2 OF 32 ORG CLASS C
REV CLASS C REV COORD. [] AUTH: HR 70-3

[]

make changes as proposed in TP 2. ^{b+c} ~~to~~ of attached.

*Put 1 wk. suspense on 2. a. & if you don't get an answer,
call [] in classification of prod him along. Kill
2. d. This has the concurrence of [] in classification (2 b+c)
~~and add it to D (all papers)~~*

*JPP
10/25/51*

OCT 24 1951

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